

To: Troy Job Employees
From: Chris McCloskey
Date: 10/16/2007
Re: **Jerry Ford PROMOTION**

I'm proud to announce that Jerry Ford has been promoted to ASSISTANT SUPERVISOR.

Informed Marketing Services places great pride and value in its history of nurturing then promoting from within. At this time it's my pleasure to announce this well deserved advancement.

Jerry's teamwork, drive and determination have fueled his progression from Lead Generator to Verifier then Trainer and now Assistant Supervisor. A model of consistency and hardwork, Jerry has impressed us with his ability to learn complex technical methods and his progress as a manager. Since he first started with the company in March of 2005 he's lead by example.

- ❖ Professionalism
 - Appearance
 - Accepting direction with grace
 - Handling pressure situations without letting the pressure show
- ❖ Teamwork: Jerry's ability to teach and work with employees to improve their performance is a great asset to the company as a whole and a skill that is hard to find.
- ❖ Persistence: He's shown an extraordinary ability to learn and grasp technical concepts.

PROMOTION

Effective immediately, Jerry is an Assistant Supervisor, to be feared and honored.

As with all promotions, this one means lots of new responsibilities, things to learn, and some new stresses.

Congratulations Jerry!